



10400 Detrick Avenue
Kensington, MD 20895-2484
(240) 627-9400



HOUSING OPPORTUNITIES COMMISSION OF MONTGOMERY COUNTY Waiver of Offer for Free Interpretation Services

NAME OF LIMITED ENGLISH PROFICIENT CUSTOMER/RECIPIENT/REPRESENTATIVE

- HOC informed me of my right to free interpretation services from HOC.
- I understand that HOC is offering me interpreter services at no cost to me or my family members.
- I understand that I am allowed to change my mind at any time and accept HOC's free interpretation services.
- I choose **NOT** to use a free interpreter, provided by HOC, at this time. Instead, I will use my own interpreter, who is at least 18 years of age.

BRIEF DESCRIPTION OF THE PURPOSE OF THE INTERPRETATION SERVICES

SIGNATURE*

DATE

Please select one of the following which best describes you:

- LEP CUSTOMER / RECIPIENT / REPRESENTATIVE

***A signature is only needed if the contact with the Limited English Proficiency individual, or representative, is in-person. However, the date is always required.**

NAME OF EMPLOYEE (PLEASE PRINT)

DATE

EMPLOYEE SIGNATURE

DIVISION/DEPARTMENT

E-MAIL ADDRESS

PHONE NUMBER

Whenever applicable: The interpreter named below acknowledges that they read this form to the Limited English Proficiency individual(s) in his or her primary language.

NAME OF THE INTERPRETER

DATE

RELATIONSHIP TO CUSTOMER

SIGNATURE OF INTERPRETER

DATE

Note: Limited English Proficiency (LEP) individuals are people who do not speak English as their primary language and have a limited ability to read, write, or understand English.

Upon request, copies of this document are available in an accessible format to persons with disabilities.